

NGARUAWAHIA HIGH SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

School Address: Kent Street

School Postal Address: P O Box 136, NGARUAWAHIA, 3742

School Phone: 07 824 8729

School Email: suzcollins@ngaruawahiahigh.school.nz

Ministry Number: 127

NGARUAWAHIA HIGH SCHOOL

Financial Statements - For the year ended 31 December 2017

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Ngaruawahia High School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

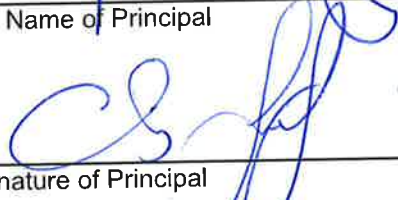
The School's 2017 financial statements are authorised for issue by the Board.

Elaine Jane Rangimarie Preston
Full Name of Board Chairperson


Signature of Board Chairperson

17:10:2018
Date:

Christopher Wayne Jarnef
Full Name of Principal


Signature of Principal

16-10-18
Date:

Ngaruawahia High School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	3,213,922	2,795,795	2,957,369
Locally Raised Funds	3	110,932	44,640	153,910
Interest Earned		4,908	4,500	4,632
		<u>3,329,762</u>	<u>2,844,935</u>	<u>3,115,911</u>
Expenses				
Locally Raised Funds	3	73,319	59,540	138,872
Learning Resources	4	2,192,982	1,910,580	2,100,467
Administration	5	298,232	267,886	275,578
Finance Costs		5,212	2,450	3,627
Property	6	609,590	515,470	481,913
Depreciation	7	72,725	52,733	67,351
		<u>3,252,060</u>	<u>2,808,659</u>	<u>3,067,808</u>
Net Surplus / (Deficit)		77,702	36,276	48,103
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>77,702</u></u>	<u><u>36,276</u></u>	<u><u>48,103</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Ngaruawahia High School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>(58,080)</u>	<u>(58,080)</u>	<u>(106,183)</u>
Total comprehensive revenue and expense for the year	77,702	36,276	48,103
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	9,638	-	-
School Network Upgrade Project (SNUP)	12,588	-	-
Equity at 31 December	<u>41,848</u>	<u>(21,804)</u>	<u>(58,080)</u>
Retained Earnings	41,848	(21,804)	(58,080)
Equity at 31 December	<u>41,848</u>	<u>(21,804)</u>	<u>(58,080)</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Ngaruawahia High School
Statement of Financial Position
As at 31 December 2017

		2017	2017	2016
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	56,255	167,765	28,053
Accounts Receivable	9	198,158	175,923	136,272
GST Receivable		870	34,625	12,543
Prepayments		13,160	9,873	10,795
Inventories	10	8,108	47,524	3,264
Investments	11	93,886	-	19,634
Funds owed for Capital Works Projects	19	-	-	61,957
		<u>370,437</u>	<u>435,710</u>	<u>272,518</u>
Current Liabilities				
Accounts Payable	13	160,693	549,606	158,472
Borrowings - Due in one year	14	38,224	-	38,224
Revenue Received in Advance	15	38,069	5,885	15,860
Provision for Cyclical Maintenance		-	-	-
Finance Lease Liability - Current Portion	17	26,319	12,217	17,741
Funds held in Trust	18	104,968	54,276	67,776
		<u>368,273</u>	<u>621,984</u>	<u>298,073</u>
Working Capital Surplus/(Deficit)		2,164	(186,274)	(25,555)
Non-current Assets				
Property, Plant and Equipment	12	310,391	205,760	259,896
		<u>310,391</u>	<u>205,760</u>	<u>259,896</u>
Non-current Liabilities				
Borrowings - Due beyond one year	14	185,076	-	224,423
Provision for Cyclical Maintenance	16	48,880	41,290	41,290
Finance Lease Liability	17	36,751	-	26,708
		<u>270,707</u>	<u>41,290</u>	<u>292,421</u>
Net Assets		<u>41,848</u>	<u>(21,804)</u>	<u>(58,080)</u>
Equity		<u>41,848</u>	<u>(21,804)</u>	<u>(58,080)</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Ngaruawahia High School
Statement of Cash Flows
For the year ended 31 December 2017

		2017	2017	2016
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		1,025,187	829,574	819,410
Locally Raised Funds		126,940	35,640	123,392
Goods and Services Tax (net)		11,673	-	22,082
Payments to Employees		(429,202)	(243,292)	(335,867)
Payments to Suppliers		(535,883)	(495,389)	(594,407)
Interest Paid		(5,212)	(2,450)	(3,627)
Interest Received		4,113	4,500	4,778
Net cash from / (to) the Operating Activities		197,616	128,583	35,761
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	-	8,385
Purchase of PPE (and Intangibles)		(77,430)	(21,000)	(63,617)
Purchase of Investments		(74,252)	-	(19,634)
Net cash from / (to) the Investing Activities		(151,682)	(21,000)	(74,866)
Cash flows from Financing Activities				
Furniture and Equipment Grant		9,638	-	-
Finance Lease Payments		(24,926)	(9,455)	(16,024)
Painting contract payments		-	-	(33,617)
Loans Received/ Repayment of Loans		(39,347)	-	(27,569)
Funds Administered on Behalf of Third Parties		36,903	-	34,689
Funds Held for Capital Works Projects		-	-	(55,718)
Net cash from Financing Activities		(17,732)	(9,455)	(98,239)
Net increase/(decrease) in cash and cash equivalents		28,202	98,128	(137,344)
Cash and cash equivalents at the beginning of the year	8	28,053	69,637	165,397
Cash and cash equivalents at the end of the year	8	56,255	167,765	28,053

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Ngaruawahia High School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Ngaruawahia High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.



e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 28 of schedule 6 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	18-40 Years
Furniture and Equipment	5-15 Years
Information and Communication	5 Years
Motor Vehicles	5-10 Years
Library Resources	8 Years DV

Leased assets are depreciated over the life of the lease.

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

t) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	902,543	813,388	709,158
Teachers' salaries grants	1,742,145	1,626,123	1,742,792
Use of Land and Buildings grants	365,469	340,098	401,122
Star Grant	-	-	35,277
Teen Parent Unit	10,658	-	-
Resource teachers learning and behaviour grants	3,761	-	9,130
Other MoE Grants	189,346	16,186	59,890
	<u>3,213,922</u>	<u>2,795,795</u>	<u>2,957,369</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	14,003	-	26,456
Fundraising	368	-	-
Other revenue	7,500	16,640	10,070
Trading	8,110	4,000	11,371
Activities	53,624	-	48,163
Curriculum Recoveries	7,451	-	33,735
Perry Programme	18,336	22,000	22,132
Marae	1,540	2,000	1,983
	<u>110,932</u>	<u>44,640</u>	<u>153,910</u>
Expenses			
Activities	43,308	9,400	32,055
Trading	1,459	-	72,012
Fundraising (costs of raising funds)	107	-	-
Other Locally Raised Funds Expenditure	6,283	16,640	1,662
Perry Programme	21,717	33,000	32,697
Marae	445	500	446
	<u>73,319</u>	<u>59,540</u>	<u>138,872</u>
<i>Surplus for the year Locally raised funds</i>	<u>37,613</u>	<u>(14,900)</u>	<u>15,038</u>

4. Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	86,738	92,000	125,725
Library resources	2,580	2,300	2,259
Employee benefits - salaries	2,018,138	1,759,620	1,914,505
Staff development	27,622	14,000	12,387
It Support	33,737	22,200	21,653
Sports Co-Ordinator	22,583	20,460	23,938
Teen Parent Unit	1,584	-	-
	<u>2,192,982</u>	<u>1,910,580</u>	<u>2,100,467</u>

5. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	4,600	4,600	4,500
Board of Trustees Fees	4,250	6,000	3,610
Board of Trustees Expenses	10,298	17,060	14,835
Communication	12,236	13,150	12,595
Consumables	24,006	11,300	12,590
Operating Lease	52,011	67,065	68,860
Other	24,113	22,688	21,098
Employee Benefits - Salaries	109,828	72,323	79,891
Insurance	6,835	5,500	5,917
Service Providers, Contractors and Consultancy	50,055	48,200	51,682
	<u>298,232</u>	<u>267,886</u>	<u>275,578</u>

6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	8,982	9,000	12,356
Cyclical Maintenance Expense	7,590	24,000	(87,315)
Grounds	10,501	11,500	15,674
Heat, Light and Water	29,982	28,500	28,005
Rates	3,220	2,400	2,710
Repairs and Maintenance	89,427	18,000	23,668
Use of Land and Buildings	365,469	340,098	401,122
Security	3,563	4,000	4,080
Employee Benefits - Salaries	40,273	37,472	40,834
Vehicle Expenses	5,910	3,500	4,172
Consultancy And Contract Services	44,673	37,000	36,607
	<u>609,590</u>	<u>515,470</u>	<u>481,913</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Buildings	1,275	998	1,275
Building Improvements	6,043	2,279	3,252
Furniture and Equipment	13,693	13,568	16,988
Information and Communication Technology	25,734	18,943	24,194
Motor Vehicles	1,480	671	857
Leased Assets	21,504	13,760	17,574
Library Resources	2,996	2,514	3,211
	<u>72,725</u>	<u>52,733</u>	<u>67,351</u>

8. Cash and Cash Equivalents

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash on Hand	200	300	200
ASB 01 A/c - Main	35,097	108,218	11,109
ASB 00 A/c - Student	16,072	46,564	4,061
ASB 50 A/c - Savings	50	6,403	6,403
ASB 51 A/c - Cyc Maintenance	2	2	2
ASB 02 A/c - Building	9	6,278	6,278
ASB 03 School House a/c	4,825	-	-
	<u>56,255</u>	<u>167,765</u>	<u>28,053</u>
Cash equivalents and bank overdraft for Cash Flow Statement			

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Receivables	16,020	26,173	19,562
Receivables from the Ministry of Education	65,598	-	17,253
Interest Receivable	916	267	121
Teacher Salaries Grant Receivable	115,624	149,483	99,336
	<u>198,158</u>	<u>175,923</u>	<u>136,272</u>
Receivables from Exchange Transactions	20,459	26,440	19,683
Receivables from Non-Exchange Transactions	177,699	149,483	116,589
	<u>198,158</u>	<u>175,923</u>	<u>136,272</u>

10. Inventories

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Pe Uniforms	8,108	47,524	3,264
	<u>8,108</u>	<u>47,524</u>	<u>3,264</u>

11. Investments

The School's investment activities are classified as follows:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Asset			
Short-term Bank Deposits	93,886	-	19,634



12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	25,384	-	-	-	(1,275)	24,109
Building Improvements	37,027	31,931	-	-	(6,043)	62,915
Furniture and Equipment	67,924	1,122	-	-	(13,693)	55,353
Information and Communication Tech	54,786	45,507	-	-	(25,734)	74,558
Motor Vehicles	10,237	-	-	-	(1,480)	8,756
Leased Assets	41,273	43,254	-	-	(21,504)	63,023
Library Resources	23,266	1,405	-	-	(2,996)	21,677
Balance at 31 December 2017	259,897	123,219	-	-	(72,725)	310,391

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	53,053	(28,944)	24,109
Building Improvements	100,524	(37,609)	62,915
Furniture and Equipment	650,643	(595,290)	55,353
Information and Communication	487,944	(413,386)	74,558
Motor Vehicles	77,197	(68,441)	8,756
Leased Assets	117,525	(54,502)	63,023
Library Resources	123,698	(102,021)	21,677
Balance at 31 December 2017	1,610,584	(1,300,193)	310,391

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Buildings	26,659	-	-	-	(1,275)	25,384
Building Improvements	27,038	13,240	-	-	(3,252)	37,027
Furniture and Equipment	65,432	19,481	-	-	(16,988)	67,924
Information and Communication Tech	68,958	18,406	(8,385)	-	(24,194)	54,786
Motor Vehicles	2,723	8,370	-	-	(857)	10,237
Leased Assets	44,728	14,119	-	-	(17,574)	41,273
Library Resources	24,926	1,550	-	-	(3,211)	23,265
Balance at 31 December 2016	260,464	75,166	(8,385)	-	(67,351)	259,896

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Buildings	53,053	(27,669)	25,384
Building Improvements	68,593	(31,566)	37,027
Furniture and Equipment	649,521	(581,597)	67,924
Information and Communication	442,437	(387,651)	54,786
Motor Vehicles	77,197	(66,960)	10,237
Leased Assets	74,270	(32,997)	41,273
Library Resources	122,293	(99,028)	23,265
Balance at 31 December 2016	1,487,364	(1,227,468)	259,896



13. Accounts Payable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	35,627	393,068	29,614
Accruals	4,600	5,175	5,175
Capital accruals for PPE items	-	-	10,312
Banking staffing overuse	-	-	12,001
Employee Entitlements - salaries	115,624	149,483	99,336
Employee Entitlements - leave accrual	4,842	1,880	2,034
	<u>160,693</u>	<u>549,606</u>	<u>158,472</u>
Payables for Exchange Transactions	160,693	549,606	146,471
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	12,001
	<u>160,693</u>	<u>549,606</u>	<u>158,472</u>

The carrying value of payables approximates their fair value.

14. Borrowings

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Due in One Year	38,224	-	38,224
Due Beyond One Year	185,076	-	224,423
	<u>223,300</u>	<u>-</u>	<u>262,647</u>

15. Revenue Received in Advance

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Income Received in Advance	235	2,060	-
Student Income In Advance	7,834	3,854	5,916
NZQA Fees Holding Account	-	(29)	-
Local/Community Grants	30,000	-	870
Funds held- Teen Parent Unit	-	-	9,074
	<u>38,069</u>	<u>5,885</u>	<u>15,860</u>

16. Provision for Cyclical Maintenance

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	41,290	17,290	128,605
Increase/(decrease) to the Provision During the Year	7,590	24,000	(87,315)
Provision at the End of the Year	<u>48,880</u>	<u>41,290</u>	<u>41,290</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	48,880	41,290	41,290
	<u>48,880</u>	<u>41,290</u>	<u>41,290</u>



17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	29,073	12,217	17,741
Later than One Year and no Later than Five Years	39,407	-	32,035
Future finance charges	(5,410)	-	(5,327)
	<u>63,070</u>	<u>12,217</u>	<u>44,449</u>

18. Funds held in Trust

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	104,968	54,276	67,776
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>104,968</u>	<u>54,276</u>	<u>67,776</u>

These funds are held where the school is agent for representative amounts and therefore these are not included in the Statement of Comprehensive Revenue and Expense.

19. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Security Cameras	<i>completed</i>	(533)	-	-	533	-
New Building Plan 2013-2014	<i>completed</i>	(55)	-	-	55	-
Re-Roofing Tech Blocks	<i>completed</i>	53,522	-	-	(53,522)	-
Boiler	<i>completed</i>	596	-	-	(596)	-
Infrastructure Upgrade	<i>completed</i>	6,197	-	-	(6,197)	-
Re-Roofing Gym	<i>completed</i>	1,000	-	-	(1,000)	-
Re-Development 2016	<i>completed</i>	1,230	-	-	(1,230)	-
Totals		<u>61,957</u>	<u>-</u>	<u>-</u>	<u>(61,957)</u>	<u>-</u>

Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education

-
-
<u>-</u>

A

		Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
	2016	\$	\$	\$		\$
Security Cameras	<i>in progress</i>	(533)	-	-	-	(533)
New Building Plan 2013-2014	<i>in progress</i>	(55)	-	-	-	(55)
Re-Roofing Tech Blocks	<i>in progress</i>	11,712	-	41,810	-	53,522
Boiler	<i>in progress</i>	596	-	-	-	596
Infrastructure Upgrade	<i>in progress</i>	4,687	-	1,510	-	6,197
Re-Roofing Gym	<i>in progress</i>	1,889	90,420	89,531	-	1,000
Re-Development 2016	<i>in progress</i>	-	-	1,230	-	1,230
Totals		18,296	90,420	134,081	-	61,957

20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The School Board Chairperson had a deferral arrangement for the rent of the school house up until December 2016. The deferral rent arrangement balance was paid in full in the 2017 year.

21. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual	2016 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	4,250	3,610
Full-time equivalent members	0.21	0.26
<i>Leadership Team</i>		
Remuneration	942,989	352,900
Full-time equivalent members	10.00	4.00
Total key management personnel remuneration	947,239	356,510
Total full-time equivalent personnel	10.21	4.26

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.



Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	120 - 130	120-130
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100 - 110	2.00	1.00
	<u>2.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

22. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total Number of People	-	-

23. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

24. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2017 (Capital commitments at 31 December 2016: nil).

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of laptops;

	2017 Actual \$	2016 Actual \$
No later than One Year	15,609	29,918
Later than One Year and No Later than Five Years	-	15,608
Later than Five Years	-	-
	<u>15,609</u>	<u>45,526</u>

25. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

26. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	56,255	167,765	28,053
Receivables	198,158	175,923	136,272
Investments - Term Deposits	93,886	-	19,634
Total Loans and Receivables	<u>348,299</u>	<u>343,688</u>	<u>183,959</u>

Financial liabilities measured at amortised cost

Payables	160,693	549,606	158,472
Borrowings - Loans	223,300	-	262,647
Finance Leases	63,070	12,217	44,449
Total Financial Liabilities Measured at Amortised Cost	<u>447,063</u>	<u>561,823</u>	<u>465,568</u>

27. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

28. Comparative Figures

Some comparatives have been restated to ensure compliance with the Ministry of Education's Kiwi Park School Model financial statements. This change does not materially alter the financial statements.



School Name: Ngaruawahia High School

Members of the Board of Trustees

For the year 1 January to 31 December 2017

Member Name	Position	How position on Board gained (e.g. Elected/Co-opted)	Occupation	Term expired/expires
Elaine Preston	Chairperson	Elected	Centre Co-ordinator Tainui Group	31/05/2019
Chris Jarnet	Principal	Principal	Principal	Fixed term
Janet Gibb	Member	Co-opted	Local Government Councillor	31/05/2019
Rangimarie Poutapu	Member	Selected	Housewife	31/05/2019
Cara Thomas	Member	Elected	Clinical Lead	31/05/2019
Amy Whetu	Member	Elected	Policy Advisor	31/05/2019
Heath McFarlane	Member	Selected	Police Officer	31/05/2019
James Parker	Member	Co-opted	IT Pro	31/05/2019
Tahi Don	Member	Co-opted	Water Services	31/05/2019
Rain-Skye McCormick	Student Rep	Elected	Student	Sep-18
Adrian Reeves	Staff Rep	Elected	Teacher	31/05/2019

Board of Trustee Members that have Resigned/Left during the period 1 January 2017 to 31 December 2017

Member Name	Position	How position on Board gained (e.g. Elected/Co-opted)	Occupation	Term expired/expires
Jaquais Babbington	Student Rep	Elected	Student	Aug-17

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2017, the school received total Kiwisport funding of **\$5,946.78** (excluding GST). The funding was spent on sporting endeavours.